



# Quality Assurance

[www.baylakesbuilders.com](http://www.baylakesbuilders.com)

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At Bay Lakes Builders and Development the following steps are taken to ensure the highest quality home possible...

## Pre-Construction Review

Your individualized plan and selections are reviewed by your New Construction Coordinator and the Project Manager to be sure everything gets clearly communicated, planned and all steps and precautions are taken to ensure your home is built exactly the way you asked.

## Pre-Sheetrock Orientation

You will meet w/your Project Manager to review framing, electrical, plumbing and ventilation of your new home, prior to sheetrock installation. You will also meet with the electrician at your home site for outlet, switch and lighting placement.

## Pre-Closing Orientation

You will tour your new home with your Project Manager who will demonstrate and explain equipment, warranties and homeowner maintenance responsibilities. Any items which require attention will be noted and addressed within 14 days.

## 60-Day Review

If at this point you have any issues you need addressed, you will fill out and return your 60 Day Review form. All issues will be addressed as applicable within 30 days of receipt or passed on to the proper subcontractor to ensure the issues are resolved.

## 11-Month Review

Eleven months after your closing date, mail in your 11-Month Review form with any items to be corrected. All covered items will be addressed within 30 days.